



**FAKULTI TEKNOLOGI DAN KEJURUTERAAN  
ELEKTRONIK DAN KOMPUTER  
UNIVERSITI TEKNIKAL MALAYSIA MELAKA**

**PRESENTATION – INDUSTRIAL SUPERVISOR (10%)**

*(To be filled by employer/ organization's supervisor and submitted during trainee's final week of industrial training)*

Please fill in the marks in each section and submit through e-mail to the Faculty Supervisor in charge.

| STUDENT DETAILS                    |  |         |  |
|------------------------------------|--|---------|--|
| Intern's Name                      |  |         |  |
| Matric Number                      |  | Program |  |
| Company Name                       |  |         |  |
| Department                         |  |         |  |
| Industry Supervisor's Name         |  |         |  |
| Industry Supervisor's Phone Number |  |         |  |
| Industry Supervisor's Email        |  |         |  |

**EVALUATION (CLO2, PLO10)**

**1. Communication Skills**

|                                                                                                                                                                                                     |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| The delivery is clear and focused, relevant, quality and with support tools.<br><i>Mampu menyampaikan idea dengan ayat yang jelas, tersusun, lancar dan secara konsisten berserta gambar rajah.</i> | 4 |
| The delivery is good, and content is adequate.<br><i>Penyampaian idea yang baik berserta kandungan yang mencukupi.</i>                                                                              | 3 |
| The delivery is good but content is insufficiaent.<br><i>Penyampaian idea yang baik tetapi kandungan penyampaian kurang mencukupi.</i>                                                              | 2 |
| The delivery is weak, in term of contents, method and quality.<br><i>Penyampaian idea yang lemah berkaitan kandungan, kaedah dan kualiti.</i>                                                       | 1 |
| Not capable of communicating ideas.<br><i>Tidak menyampaikan idea dengan sebutan jelas, tersusun, dan lancar.</i>                                                                                   | 0 |

## 2. Technical Knowledge – TA5

|                                                                                                                                                                                                                                                                                                                                                                                                                                               |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| <p>Excellent in <b>demonstrating</b> technical knowledge and skills where the previous experiences are routinely encountered and resolved using well-understood practices.</p> <p><i>Cemerlang dalam menunjukkan pengetahuan dan kemahiran teknikal di mana pengalaman sebelumnya sering ditemui dan diselesaikan menggunakan amalan yang difahami dengan baik.</i></p>                                                                       | 5 |
| <p>Good in <b>demonstrating</b> technical knowledge and skills where the previous experiences are routinely encountered and resolved using well-understood practices.</p> <p><i>Baik dalam menunjukkan pengetahuan dan kemahiran teknikal di mana pengalaman sebelumnya sering ditemui dan diselesaikan menggunakan amalan yang difahami dengan baik.</i></p>                                                                                 | 4 |
| <p>Capable in <b>demonstrating</b> technical knowledge and skills but lack of contents where the previous experiences are routinely encountered and resolved using well-understood practices.</p> <p><i>Mampu menunjukkan pengetahuan dan kemahiran teknikal tetapi kekurangan kandungan di mana pengalaman sebelumnya sering ditemui dan diselesaikan menggunakan amalan yang difahami dengan baik.</i></p>                                  | 3 |
| <p><b>Demonstrating</b> technical knowledge but lack of skills and contents where the previous experiences are routinely encountered and sometime resolved using well-understood practices.</p> <p><i>Berupaya menunjukkan pengetahuan teknikal tetapi kekurangan kemahiran dan kandungan di mana pengalaman sebelumnya sering ditemui dan kadang-kadang diselesaikan menggunakan amalan yang difahami dengan baik.</i></p>                   | 2 |
| <p><b>Demonstrate</b> inadequate technical knowledge and lack of skills and contents where the previous experiences are routinely encountered and sometime resolved using well-understood practices.</p> <p><i>Menunjukkan pengetahuan teknikal yang tidak mencukupi dan kekurangan kemahiran dan kandungan di mana pengalaman sebelumnya sering ditemui dan kadang-kadang diselesaikan menggunakan amalan yang difahami dengan baik.</i></p> | 1 |
| <p>Not capable of demonstrating technical knowledge and skills.</p> <p><i>Tidak mampu menunjukkan kemahiran dan pengetahuan teknikal.</i></p>                                                                                                                                                                                                                                                                                                 | 0 |

### 3. Interactions Level – TA2

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| <p>Regularly identify potential risks and suggest solution prior to commencing work or task involving <b>interactions</b> between technical and other issues, of which few are conflicting.</p> <p><i>Mengenalpasti potensi risiko secara kerap dan memberi cadangan penyelesaian sebelum memulakan kerja atau tugas yang melibatkan interaksi antara isu teknikal dan lain-lain, yang mana hanya sedikit yang bercanggah.</i></p>                                                                   | 4 |
| <p>Identify potential risks and suggest solution prior to commencing work or task involving <b>interactions</b> between technical and other issues, of which few are conflicting.</p> <p><i>Mengenalpasti potensi risiko dan memberi cadangan penyelesaian sebelum memulakan kerja atau tugas yang melibatkan interaksi antara isu teknikal dan lain-lain, yang mana hanya sedikit yang bercanggah.</i></p>                                                                                          | 3 |
| <p>Does not identify potential risks but suggest solutions prior to commencing work or task involving <b>interactions</b> between technical and other issues, of which few are conflicting.</p> <p><i>Tidak mengenalpasti potensi risiko tetapi memberi cadangan penyelesaian sebelum memulakan kerja atau tugas yang melibatkan interaksi antara isu teknikal dan lain-lain, yang mana hanya sedikit yang bercanggah.</i></p>                                                                       | 2 |
| <p>Does not identify potential risks nor suggest solutions but participate in discussion prior to commencing work or task involving <b>interactions</b> between technical and other issues, of which few are conflicting.</p> <p><i>Tidak mengenal pasti potensi risiko atau mencadangkan penyelesaian tetapi mengambil bahagian dalam perbincangan sebelum memulakan kerja atau tugas yang melibatkan interaksi antara isu teknikal dan lain-lain, yang mana hanya sedikit yang bercanggah.</i></p> | 1 |
| <p>Does not identify any potential risks nor help others to suggest solutions.</p> <p><i>Tidak mengenalpasti potensi risiko dan juga tidak memberi sebarang cadangan penyelesaian.</i></p>                                                                                                                                                                                                                                                                                                           | 0 |

### 4. Ethics and Moral / Discipline

|                                                                                                                                                                                                |   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| <p>Shows a high degree of professionalism. Punctual and wears proper attire.</p> <p><i>Menunjukkan ciri-ciri profesionalisme yang tinggi. Pelajar menepati waktu dan berpakaian kemas.</i></p> | 2 |
| <p>Punctual and proper attire.</p> <p><i>Pelajar menepati waktu dan berpakaian kemas.</i></p>                                                                                                  | 1 |
| <p>Lack of punctuality. Dress inappropriately.</p> <p><i>Pelajar tidak menepati waktu dan tidak berpakaian kemas.</i></p>                                                                      | 0 |

## 5. Presentation Skills

|                                                                                                                                                                                                                                                                                                                          |   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| <p>Excellence in presenting information; audience can easily follow the line of reasoning; speaks clearly and keeps eye contact with audience.</p> <p><i>Pembentangan yang cemerlang; pendengar mudah memahami apa yang disampaikan, percakapan yang jelas dan hubungan mata yang baik.</i></p>                          | 5 |
| <p>Good in presenting information; audience can easily follow the line of reasoning; speaks clearly and keeps eye contact with audience.</p> <p><i>Pembentangan yang baik; pendengar mudah memahami apa yang disampaikan, percakapan yang jelas dan hubungan mata yang baik.</i></p>                                     | 4 |
| <p>Satisfactory in presenting information; audience can easily follow the line of reasoning; speaks clearly and keeps eye contact with audience.</p> <p><i>Pembentangan yang memuaskan; pendengar mudah memahami apa yang disampaikan, percakapan yang jelas dan hubungan mata yang baik.</i></p>                        | 3 |
| <p>Presents sufficient information; audience have difficulty to follow the line of reasoning; speaks too fast/too slow but keeps eye contact with audience.</p> <p><i>Pembentangan yang baik; pendengar sukar memahami apa yang disampaikan, percakapan yang terlalu laju/lambat tetapi hubungan mata yang baik.</i></p> | 2 |
| <p>Presentation with no confidence, no eye contact, pause several times during presentation.</p> <p><i>Pembentangan yang tidak meyakinkan, tiada hubungan mata, dan berhenti beberapa ketika.</i></p>                                                                                                                    | 1 |
| <p>Not capable of presenting ideas.</p> <p><i>Tidak berupaya menyampaikan idea.</i></p>                                                                                                                                                                                                                                  | 0 |

Total = (                      / 20)

Evaluated by:

Date:

( \_\_\_\_\_ )

Industrial Supervisor Name:

Company stamp:

For reference:

| Knowledge Profile (SK)                      |                                                                       |
|---------------------------------------------|-----------------------------------------------------------------------|
| SK1                                         | Natural Science                                                       |
| SK2                                         | Mathematics                                                           |
| SK3                                         | Engineering Fundamentals                                              |
| SK4                                         | Engineering Specialist Knowledge                                      |
| SK5                                         | Engineering Design                                                    |
| SK6                                         | Engineering Technologies                                              |
| SK7                                         | Comprehension of the role of technology                               |
| SK8                                         | Technological Literature                                              |
| Broadly Defined Engineering Problems (SP)   |                                                                       |
| SP1                                         | Depth of Knowledge Required                                           |
| SP2                                         | Range of conflicting requirements                                     |
| SP3                                         | Depth of analysis required                                            |
| SP4                                         | Familiarity of issues                                                 |
| SP5                                         | Extent of applicable codes                                            |
| SP6                                         | Extent of stakeholder involvement & level of conflicting requirements |
| SP7                                         | Interdependence                                                       |
| Broadly Defined Engineering Activities (TA) |                                                                       |
| TA1                                         | Range of Resources                                                    |
| TA2                                         | Level of Interactions                                                 |
| TA3                                         | Innovation                                                            |
| TA4                                         | Consequences to Society & the Environment                             |
| TA5                                         | Familiarity                                                           |